

**GOVERNOR PRITZKER HAS ISSUED EXECUTIVE ORDER #2020-07, WHICH SUSPENDS THE REQUIREMENTS OF THE OPEN MEETINGS ACT THAT MEMBERS OF THE PUBLIC BODY BE PHYSICALLY PRESENT AT MEETINGS OF THE PUBLIC BODY, AND THE LIMITATIONS OF THE OPEN MEETINGS ACT AS TO WHEN MEMBERS OF A PUBLIC BODY MAY PARTICIPATE IN MEETINGS OF THE PUBLIC BODY REMOTELY.**

**CALL IN: 605-313-5086 ACCESS CODE: 289270#**

**VILLAGE OF HODGKINS  
EMERGENCY MEETING OF THE WHOLE VIA PHONE  
CONFERENCE DUE TO THE COVID-19 PANDEMIC**

**Tuesday, November 10, 2020**

**TIME: 5:00 P.M.**

**Those Present:**

**Trustees: Tim Kovel  
Vicky Moxley  
Larry Rice  
Dominic Misasi  
Lida Mills  
Paul Struve**

**Attorneys': John O'Connell  
Pat Rogers**

**Those Absent:**

**President: Noel Cummings**

**Others Present:**

**Comptroller: Melody Salerno  
Chief of Police: Ernest Millsap**

Tonight's emergency meeting is to discuss the COVID-19 pandemic and employee exposures.

Mrs. Moxley explained the COVID numbers in the area are going up. We have a staff member and her husband who have tested positive. There is concern for the meetings and the extended length of time where there is a larger group of people.

Mrs. Salerno explained that the Garbage rebates start November 17, 2020. Forms need to be signed when the check is given out. Attorney Rogers suggested running the rebates like early voting, where people will wait outside and E.S.D.A will allow 2 people in the building at a time. The garbage rebates are for the mobile home parks only. E.S.D.A will be asked to be there 8:00-5:00p.m. Tuesday and Wednesday of next week to start and then it will be decided if they are still needed depending on the amount of people. There are masks available if needed for people who need to come into the building and don't have one. Anyone who needs to come

into the Village Hall for regular business will need to wait in the line also. There was also discussion that the Village Hall lobby will need to be closed in the near future, possibly next week for a roof/chimney repair. The lobby closure for the construction is expected to last 4 days.

Deep cleaning of the Village Hall was discussed. We now have air cleaners that will run 24 hours a day. Gloria and Edith will do a deep cleaning of the office areas. All surfaces need to be cleaned.

The Mobile Home Owner's Association is supposed to be meeting on Thursday, November 12, 2020 with about 25 people expected to attend. There is a worry about allowing people who are not employees into the building at this time. At this time surrounding counties are limiting capacity 10 people. There is concern about the importance of the Mobile Home Owner's Association meeting that needs to be had. There is concern about the Age of the residents that would be coming and the risk to this group of people. All Trustees in consensus to cancel this meeting. Mr. Misasi will make the phone call to cancel the meeting.

The Food Pantry is scheduled for November 17, 2020. UPS is willing to donate boxes, to box the food up and place in people's vehicles. Mrs. Salerno is worried about having enough volunteers to run the Food Pantry. Trustees agree that the Food Pantry is needed, as there are people in need of food. Mrs. Salerno will look for Volunteer's tomorrow.

The Employee will need to test negative before returning to work. Office staff needs to wear gloves and masks when interacting with people. Supplies cleaned in between patrons.

#### Review:

- 1.) Village Hall will be deep cleaned
- 2.) Employee will not be able to come back until they test negative, other employees will monitor for symptoms and not report to work if symptoms develop.
- 3.) Village Hall lobby will be open to patrons for garbage rebates and regular visits, but limited people will be allowed in the lobby at a time, only 2 people at the window at once, one on each side of the counter and social distancing will be practiced. E.S.D.A. will hopefully assist with this as needed. 6 feet Markings will be placed on the floor, Street entrance will be closed, signs will be placed on the door/ and in the lobbies, and only the parking lot doors will be used.
- 4.) Reverse 911 will go out to residents informing them of the rebate information and also when the lobby will be closed due to construction. Drop boxes are still available outside to drop off water bills, business license and other items.
- 5.) All group gatherings of more than ten people will be postponed until further notice.
- 6.) Any upcoming meetings will be held via conference call until further notice.

7.) Food Pantry will still occur.

All trustees in consensus to close the meeting. Meeting Closed at 5:57 p.m.

Signed: Stephanie Gardner  
Stephanie Gardner, Village Clerk