

**VILLAGE OF HODGKINS**  
**MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES**

**November 14, 2016**

**Meeting called to order: 7:00 P.M.**

**Those Present:**

**President: Noel Cummings**

**Trustees: Donald Cuttill**

**Vicky Moxley**

**Larry Rice**

**Paul Struve**

**Dominic Misasi**

**Phil Kringlie**

**Attorney: John O'Connell**

Pledge of allegiance.

Mr. Cummings asked for a motion to approve the minutes of the regular Board Meeting on October 10, 2016, as recorded by the Village Clerk. Motion approve the Board meeting minutes from October 10, 2016 was by Mr. Misasi. Second by Mrs. Moxley. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None.

Mr. Cummings asked for a motion to approve the minutes of the Special Board Meeting on November 1, 2016, as recorded by the Village Clerk. Motion approve the Special Board meeting minutes from November 1, 2016 was by Mr. Struve. Second by Mr. Rice. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None.

Mr. Cummings asked for a motion to file for audit the finance statement for September 2016. Motion to file for September 2016 audit was made by Mrs. Moxley. Second by Mr. Cuttill. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None.

Mr. Cummings asked for a motion to approve the payment of bills as submitted for the month of October. Motion to approve the payment of bills for the month of October was made by Mr. Struve. Second by Mrs. Moxley. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None

Mr. Cummings asked for a motion to approve/deny payment to API Architects in the amount of \$33,359.64 for the Police Department computer room remodeling project. A motion to approve the payment to API Architects was made by Mr. Rice. Second by Mr. Cuttill. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi, and Mr. Kringlie. Voting Nay: None.

Mr. Cummings asked for a motion to approve/deny public notice as to the Sale of Village owned residential lots. Mr. O'Connell discussed there are 5 lots, 2 with an alley, 3 without an alley. All lots are appraised at \$60,000 each. The notice will be placed in the Des Plaines Valley news. Trustees would like to add that these are R-1 single family lots, starting bid would be \$57,000. Addresses for the properties will be on the notice. Bids will be opened on January 9, 2017 at 6:30 at the Village Hall. A motion to approve the amended public notice of sale of village owned residential lots was made by Mr. Struve. Second by Mr. Rice. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None.

Mr. Cummings asked for a motion to approve/deny Resolution #2016-11 Authorizing the addition of the IPPFA deferred compensation plan as an employee benefit. Mr. O'Connell and Mr. Kringlie explained that this is a Public municipal employee plan equivalent to a 401 plan. Employees are able to make tax deferred contributions to this plan. It is 100% funded by the employees, the Village makes no contribution to this plan. A motion to approve resolution #2016-11 was made by Mr. Struve. Second by Mr. Misasi. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None.

Mr. Cummings asked for a motion to approve/deny a master agreement with Mobilite, LLC. Ms. Michelle Roland, representative for Mobilite was present for the meeting. Mr. O'Connell explained, the contract sets a 10 year time frame, whereby Mobilite would have a license to strategically place communication enhancing devices on light poles. They would have a license to place, maintain and repair the devices. Mobilite would pay the Village \$100.00 per pole, per month. The Village would have the right to inspect these devices. It is being used by many municipalities. They are looking at two light poles at this time. There was a resident concerned about these being tracking devices. Ms. Roland explained that these are specifically for wireless data usage only not for tracking. Mobilite is currently contracted with Sprint. These are basically cell antennas and are being used throughout the Chicagoland area. A motion to approve a master agreement with Mobilite was made by Mr. Struve. Second by Mr. Kringlie. Voting

Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None

Mr. Cummings asked for a motion to approve/deny an agreement with Crawford, Murphy, & Tilly, INC. for services pertaining to the preparation of forms and information required by the MWRD for their short-term infiltration and inflow control program not to exceed \$19,000. Mr. Cainkar explained that this is a 5 year program for the Sanitary Sewer Systems. They are looking for little to no inflow coming in to the system. Mr. Cainkar approves this company and feels the Village should approve a contract with this company to get the first part of the work started. There is not a choice in this, it is being mandated by MWRD. A motion to approve an agreement with Crawford, Murphy, and Tilly, INC. was made by Mrs. Moxley. Second by Mr. Cuttill. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None

Mr. Cummings asked for a motion to approve/deny payment #1 and final to K-Five Construction for paving work performed for the Salt Dome in the amount of \$60,994.50. Mr. Cainkar discussed that this work is complete and was done properly. A motion to approve the payment one and final to K-Five in the amount of \$60,994.50 was made by Mr. Kringlie. Second by Mr. Struve. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None

Mr. Cummings asked for a motion to approve/deny payment #1 to Utility Dynamics in the amount of \$116,152.41 for work performed on 67<sup>th</sup> St. lightning project. Mr. Cainkar explained that this is being funded with \$120,000 of CDBG money. A motion to approve payment #1 to Utility Dynamics was made by Mr. Kringlie. Second by Mr. Rice. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None

Mr. Cummings asked for a motion to approve/deny resolution #2016-12 for permit work to be performed by employees of Hodgkins on state mandated Right of Ways. Mr. O'Connell asked that this be tabled until next month. A motion table this topic until next meeting was made by Mr. Struve. Second by Mr. Misasi. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None

Mr. Cummings asked for a motion to approve/deny memorialization of Board Approved Easement on Chester Avenue in the form of Ordinance #16-16. Mr. O'Connell explained that the motion to approve the plot of easement was made last meeting, but in order for this to be recorded with the County Recorder of Deeds Office an ordinance needs to be attached. A motion to approve memorialization of Ordinance #16-16 was made by Mr. Misasi. Second by Mr. Struve. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None

Mr. Cummings asked for a motion to approve/deny lease agreement with ODM. This agreement is for a parking area where the car wash used to be located. They would pay the Village \$100.00 a month and ODM would be responsible for the snow plowing and grass maintenance. A motion to approve a lease agreement with ODM was made by Mr. Struve. Second by Mr. Misasi. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None

#### **Report from Village Engineer, Jim Cainkar**

No Report

#### **Report from Village Attorney, John O'Connell**

Mr. O'Connell reported Lenzi Ave. demolition has started.

The Village is working with Vulcan Materials to shift a dirt berm off of the Dostal Property onto Vulcan Property so Runyon Equipment Company and Advantage Chevrolet can have the 5.57 acres each they need for their businesses.

The Village of Willow Springs disconnection case has been continue. The last motion was won. The depositions for economic advisors will be in December and the trial should begin in January.

#### **Report from Chief of Police, Ernest Millsap**

Chief Millsap reported On October 14, 2016 administrative staff of the Police Department met with the management at Point Blank Gun ran to discuss safety and security needs.

For the last two weeks dispatchers from Oak Lawn Central have been conducting ride along with our officers to help the get acquainted with the Village of Hodgkins.

#### **Report from Building Inspector, Tim Kovel**

Mr. Kovel reported Point Blank Gun Range has been officially opened. They have not done the grand opening yet.

Seefried properties have started to landscape. They are almost complete.

Frontier Construction has started on the basement project. Mr. Kovel has met with the foreman to discuss the project.

KLF Demolition started the Lenzi Ave demolition on November 11, 2016.

## **Report from Code/Life Safety Officer, Dan Tholotowsky**

Mr. Tholotowsky reported on the Lenzi Avenue project. Mr. Tholotowsky reported that Nicor has made it out to disconnect the gas from 6021, and 6029 Lenzi, so the building can be demolished.

Mr. Tholotowsky and Mr. Azzarello have met with the owner of 6610 Wenz Ave. to check on the usage of an auxiliary building in the back of the property. The owner is aware that this can be used for non-residential purposes only. Follow up will be done as needed.

Mr. Tholotowsky, Mr. O'Connell, Mr. Struve, Mr. Misasi, and Mr. Azzarello attended a teleconference on November 4, 2016 regarding rules and regulations for mobile home parks.

There was a follow-up visit conducted on 7220 Santa Fe Dr. Unit A, Kings Express. They do not have internet service so they are not in the building yet.

Friday, November 11, 2016 KLF demolition arrived and started on the demolition of 6027 Lenzi Avenue. Approximately 1/3 of the building has been demoed. 6029 Lenzi will be next, followed by 6028 and 6021 Lenzi. This project will continue to be monitored until it is complete.

Mr. Tholotowsky has been working with Parkview Mobile Home Management on some ongoing projects.

## **Committee Reports:**

### **Finance Committee, Vicky Moxley, Chairman**

Mrs. Moxley reported individual budgets are being prepared at this time by department heads. Mrs. Moxley and Mrs. Salerno will be meeting in the next few weeks to go over the budget. A Finance Meeting will then be scheduled to finalize the 2017 budget.

### **Public Works Committee, Phillip Kringlie, Chairman**

Mr. Kringlie reported crews have started to work on leave removal and they are getting ready for the snow removal season.

The boarding up of apartments is still continuing and they are trying to re-use the boards from the torn down apartments.

The salt dome is being monitored by Mr. Kovel, and the walls have been poured.

### **Building Committee, Paul Struve, Chairman**

Mr. Struve reported a code section is going to be developed and put in place regarding the mobile home parks. The teleconference provided a lot of valuable information. It was unclear for a long period of time on what could and could not be enforced in the mobile home parks.

### **Water Committee, Phillip Kringlie, Chairman**

Mr. Kringlie reported there was a water leak on Lenzi Ave. near the pumping station. The leak was identified and fixed temporarily. More work will probably need to be done in the spring. Everything is back up and running.

### **Police Committee, Larry Rice, Chairman**

Mr. Rice and Chief Millsap are working on the 2017 budget.

### **911 Committee, Dominic Misasi, Chairman**

Mr. Misasi reported on November 6, 2016, himself, Trustee Rice, Chief Millsap, Lt. Cepelcha, and Clerk Cummings attended the 32<sup>nd</sup> annual Illinois Public Safety Telecommunications Association (IPTSA) Conference in Springfield, IL. At the conference they learned about current best practices in the field of emergency telecommunications and also met with the policy makers and administrators of 911 consolidation at the state level. They also learned about some issues involving consolidation and how things are being dealt with. It was a very educational experience for all who attended.

### **Zoning Committee, Dominic Misasi, Chairman**

No Report

### **E.S.D.A. Committee, Paul Struve, Chairman**

Mr. Struve deferred to E.S.D.A. coordinator Mr. Mills for the report. Mr. Mills reported they are working on the pharmaceutical distribution plan with Countryside E.S.D.A coordinator, Steve Norman. They are going through the plan to be sure new buildings are updated.

They are preparing for Black Thursday/Friday shopping.

E.S.D.A. was called out for the Willowbrook Ballroom fire that occurred a few weeks ago. There were 4-5 members that came out to assist, and resident E.S.D.A. member Kyle Hopp spent 8 hours directing traffic.

**Public Relations Committee, Donald Cuttill, Chairman**

Mr. Cuttill reported that the aging well meeting will be held on November 16, 2016 at 10:00 am at the Village Hall. Members will be notified of the upcoming Christmas Party that will be held at Sabin's restaurant.

**Health, Safety, & Human Resource Committee, Vicky Moxley, Chairman**

Mrs. Moxley reported she has received good feedback on the handicapped assistance program. She is awaiting some more information of what supplies would be of assistance to residence of the Village.

**Old Business**

None

**New Business**

None

**Comments from the Audience**

A motion to adjourn was made by Mrs. Moxley. Second by Mr. Rice. Voting Aye: Mr. Cuttill, Mrs. Moxley, Mr. Rice, Mr. Struve, Mr. Misasi and Mr. Kringlie. Voting Nay: None.

Adjourned: 7:42 P.M.



Stephanie Gardner, Clerk

**Date Passed:** 12-12-16

**Voting Aye:** 6

**Absent:** 0

**Voting Nay:** 0

**Abstain:** 0