



VILLAGE OF HODGKINS
8990 LYONS STREET, HODGKINS, ILLINOIS 60525
OFFICE: 708.579.6700 FAX: 708.579.6707

2021 Business License Application

New Business License

Existing Business License (Renewal)

Building: _____ Owned _____ Leased

Type of Business: _____

Tax ID/IBT# _____

SS# _____

Office Use Only

License # _____

License Fee: _____

Liquor License Fee: _____

Vending Sticker Fee: _____

Other: _____

Please Type or Print Clearly

Business Name or DBA: _____

Business Address: _____

Phone number _____ **Square Footage of Building** _____

Business Email: _____

If leasing, give term and expiration date of lease: _____

Number of Current Employees: _____ **Projected Employees:** _____

Legal Owner(s) Information:

(Use additional sheet if necessary)

Name: _____

Address: _____

City, St., Zip: _____

Cell Phone: _____ Home: _____

E-Mail: _____

Manager Contact:

Name: _____

Address: _____

City, St., Zip: _____

Cell Phone: _____ Work: _____ Home: _____

E-Mail: _____

24 Hour Emergency Contact: Required by the Hodgkins Police Department

Name: _____ Name: _____

Phone: _____ Phone: _____

Vending Machines:

Included in this packet is the vending machine license information sheet. Please complete this form and return it with a separate payment for the required vending license stickers. Some business may require the vending machine company to complete this information and obtain the required stickers.

Company that maintains machines: _____

Address: _____

Email: _____



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Business License Application Acknowledgement

Pursuant to the Village of Hodgkins Municipal Code Title 4 Chapter 1 Section 3: "License Required" No person shall conduct or maintain any business set forth without first obtaining a Business License. This application shall be submitted to the Village Clerk in accordance with the provisions of this chapter.

Legal Owners information:

* If a Legal Entity, must include a copy of government photo ID Card and, if the Legal Entity is a Corporation/LLC must include a copy of the corporation certificate.

*If owner is in a Land Trust, please attach to the application a Certified copy of a Trust Discloser, including the name and address of each person(s) holding a beneficial interest and/or power of direction therein.

License Fees:

Pursuant to Village Code Title #, Chapter 1A, Section 1The fee for 2021 Business License is set at:

* If you are renewing your Business License from 2020 your 2021 license fee is listed on your cover letter submitted in your renewal packet. If you are a NEW Business filing for the first time, the amount will be determined after the license has been approved. Once approved, you must attend a Village Board Committee meeting. Any questions please call the Village Hall at 708-579-6700.

*If a completed business license and application is not submitted together, with the regular license fee, prior to January 1st in a given year, the license fee shall increase by Twenty Percent (20%); and further the base license fee shall be increased by and additional Twenty Percent (20%) on the first day of each subsequent month, until such time as a complete license application and the required license fee is paid.

The undersigned business license applicant acknowledges that the approval of said business license is subject to review by the Village President and Village Board and is nontransferable. If this property is sold to an unrelated third party a new business license is required pursuant to Village Ordinance.

Applicants Signature

Date